

BOARD OF DIRECTORS

MINUTES - REGULAR MEETING

DATE: TIME: LOCATION:

Thursday, July 15, 2021 5:30pm MST

via Online Video Call:

5280HS Board of Directors Line

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Board Members Present: Brett Reece, Chair; Christine O'Connell; Paul Scudo;
Cassandra Stevenson, Treasurer

5280 Staff Present: Melissa Mouton, School Director The meeting was called to order at 5:35pm by C. Stevenson.

1.0 COMMENTS

- The mission of 5280 High School was read
- Board members shared celebrations
- There were no public comments

2.0 CONSENT ITEMS

- Approve July 15, 2021, Regular Meeting Minutes

There being no further discussion, upon motion duly made by C. Stevenson and seconded by P. Scudo, the motion to approve the July 15, 2021, Regular Board meeting minutes was approved by the following vote:

Ayes	4
Noes	0
Abstentions	0

3.0 ACTION ITEMS

- Approval of Revised Staff Handbook

M. Mouton reviewed proposed changes to the Staff Handbook, including amendments and additions pertaining to the Paid Leave Allotment and Qualifying Reasons for Taking Paid Sick Leave, the Colorado Healthy Families & Workplaces Act, and the Whistleblower Policy (specifically the CROWN Act). After much discussion on paid leave and sick leave, the Board decided to re-discuss the Staff Handbook revisions at the next Board meeting in order to consider feedback from staff members, which M. Mouton will obtain.

4.0 INFORMATION ITEMS

- Finance Committee Report

C. Stevenson reviewed the monthly financial report. Of note, enrollment was at 110 and many budget line items were lower than expected as the school year has just started. C. Stevenson noted that the audit process was underway with no issues.

A discussion of an expected excess fund balance for fiscal year 2020-2021 commenced. C. Stevenson explained that due to the positive fund balance, the Finance Committee recommends that the Board restrict any excess funds from the previous financial year for capital improvements. Following discussion, P. Scudo motioned to

restrict any fund balance from the previous fiscal year for capital improvements and C. Stevenson seconded the motion, which was approved by the following vote:

Ayes	4
Noes	0
Abstentions	0

C. Stevenson then reviewed proposed goal for the Finance Committee for the fiscal year 2021-2022, including:

- 1) Enrollment stretch goal of 117 students.
- 2) Support forthcoming fundraising strategy which should provide funding for any enrollment below 117.
- 3) Institute an annual financial education training session which is strategic in nature and which aims to provide Board members with knowledge of financial issues involving 5280 High School at the Local, State and Federal levels.

• Fundraising Committee Report

C. O'Connell informed the Board of Lindsay Luthold coming on staff as 5280 High School's new Director of Marketing & Development. Lindsay will focus on the fundraising calendar. She has already started overhauling the 5280 High School website, and has updated business cards and a brochure. She is also concentrating on marketing and exposure for the school, including a video.

C. O'Connell reviewed upcoming grant applications and decisions, including the Daniel's Fund, Caring for Denver Foundation and Colorado Gives.

• Governance Committee Report

B. Reece noted that the Governance Committee is close to recommending a new Board member. The candidate would be remote as she is based in California, and she has a background in education, including project-based learning. The Governance Committee is also exploring a further Board candidate with a legal background. Both candidates are people of color. The current goal is to have a Board of about seven members.

Correction approved by board
vote on 10/20/2022.

Chini
11 Nov. 2022

• Expansion Committee

P. Scudo summarized the first meeting of the Expansion Committee, which included P. Scudo, M. Mouton, Erin Salehiamin, Ben Stincer (guest), Frank Szachta (guest) and K Hayes. In light of a potential expansion of 5280 High School, the Expansion Committee proposes to:

- 1) Document 5280 High School standard operating procedures,
- 2) Create a strategic plan that includes a funding plan/budget for an expansion,
- 3) Outline an outreach/recruitment plan for students for an expansion.

• Executive Director Report

M. Mouton reiterated that enrollment is currently 110 students, including seven students who are no longer attending 5280 High School. A budget with 117 students was submitted to DPS.

M. Mouton provided a brief overview of the start of the school year.

The Board discussed the forthcoming charter renewal, including the process.

M. Mouton also reported on progress made concerning a Notice of Concern received from DPS, including a plan for addressing the notice. M. Mouton will be meeting with 5280 High School's legal counsel and a specialty consultant to review 504 plans and the school's special education program.

5.0 EXECUTIVE SESSION

In accordance with the Colorado Open Meetings Law (**§24-6-402(4)(f), C.R.S.**), deliberation concerning the following matters will be discussed:

- Personnel Matters, specifically the School Leader compensation.

Upon motion made by B. Reece and seconded by P. Scudo, the motion to enter into executive session at 7:22 pm in accordance with the Colorado Open Meetings Law (**§24-6-402(4)(f), C.R.S.**), to discuss personnel matters, specifically the School Leader compensation, was approved by the following vote:

Ayes	4
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Noes	0
Abstentions	0

The board exited executive session at 7:42 pm. Upon motion made by P. Scudo and seconded by C. Stevenson, the motion to approve M Mouton's compensation was approved by the following vote:

Ayes	4
Noes	0
Abstentions	0

6.0 ADJOURNMENT

Upon motion made by P. Scudo and seconded by B. Reece, the meeting was adjourned at 7:45 pm.

Next Meeting: Thursday, September 16, 5:30p.m. – 7:30pm

Respectfully submitted by:  _____

Cassandra Stevenson

Treasurer, 5280 High School Board of Directors

Ayes	4
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Noes	0
Abstentions	0